



2023 Mundelein Farmers Market Volunteer Roles and Rules of Conduct

Thank you for volunteering for the Mundelein Farmers Market. We appreciate your contribution to the farmers market by helping to set up and tear down the market each week. You are an important part of the success of the market. To ensure the safety and well-being of all volunteers, a description of the volunteer roles and rules of conduct have been established. Your cooperation to the roles and rules is greatly appreciated.

Volunteer Role:

Set Up -

1. Help set up tents, picnic tables, tables and chairs.
2. Carry sand buckets and attach with bungee cords to tents.
3. Move garbage cans and recycling bins to aisles.
4. Fill cooler with bottled water and ice.
5. Put up Banner and Sponsor Tripod.

Tear Down -

1. Help tear down tents, picnic tables, tables and chairs.
2. Carry sand buckets back to storage trailer.
3. Move garbage cans and recycling bins to southeast end of parking lot.
4. Empty cooler of ice.
5. Take down Banner and Sponsor Tripod.
6. Move Public Works Signs by garbage cans.

Volunteer Rules of Conduct:

1. All volunteers check-in at the MCC table. Wait for instructions from the Market Manager.
2. Do not help vendors set-up or tear-down unless the Market Manager asks you to.
3. Do not solicit vendors for free food. All food must be paid for.
4. No children are allowed in the parking lot during set up and tear down.

If Volunteer Roles and Rules of Conduct are not followed, it is up to the Market Manager to determine when a volunteer is no longer allowed to help at the market.